

PERSON SPECIFICATION

Bank Pool Attendant/Pool Maintenance Person

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Qualifications	A willingness to complete training, for example life guard training, moving and handling, pool maintenance, health and safety, first aid (3-day course) and any other relevant training.	Current life guard certification COSHH training Health and Safety trained First Aid (3 day course)	Application Form Interview/certificate
Work Related Experience & Associated Skills	General building and ground maintenance skills Cleaning and Laundry skills A welcoming attitude and customer service skills IT skills – able to use diary, calendar, email and booking systems	Pool maintenance experience Experience of working with people with disabilities and their families Experience of working with voluntary organisations	Application Form Interview
Specialist Knowledge & Personal Attributes	Ability to communicate effectively at all levels Well motivated and enthusiastic and able to work independently Calm, adaptable and flexible approach. Presentable appearance Commitment to Equal Opportunities A desire to do things better Reliable and conscientious Knowledge of health and safety	Knowledge of Pool maintenance Ability to organise own time Knowledge of administration and experience in managing and booking session.	Application Form Interview
Job Related Skills	Maintenance skills- ability to identify and complete routine maintenance tasks	Previous experience health and safety responsibilities.	Application Form Interview

The Next Step Trust
The Hoover Building, Westfield Street, Halifax, HX1 2DN
Tel. 01422 330938

admin@nextsteptrust.co.uk www.nextsteptrust.org.uk

Registered Charity No. 1114197
Registered Company No. 5711840



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	<p>Administration - Diary management, organising booking, IT and administrative skills. organisation. The ability to assess environment and identify hazards and respond appropriately</p>	<p>Previous experience of working independently and organising own time.</p>	
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