

The Next Step Trust

PERSON SPECIFICATION: Multi Site Facilities Caretaker

Attributes	Essential	Desirable
Qualifications	Clean Driving license D1 Willing to complete First Aid at Work training and to be a First Aider	Health and Safety Qualification
Experience	Experience of working in a caretaking position	Trade experience
Skills and Knowledge	Good numeracy and literacy skills and IT skills Physical capability to undertake role. Working knowledge of health and safety Basic maintenance skills – both inside and external grounds The ability to supervise and teach an assistant	Working knowledge of Moving and Handling procedures Knowledge of cleaning procedures, infection prevention control and COSHH Gardening skills
Personal Attributes	Good communication skills and teamwork. A flexible approach to working	

	<p>An eye for detail and the ability to review and improve work and processes.</p> <p>To be able to independently organise and prioritise tasks and complete work to timescales.</p> <p>Responsible nature and willingness to be a keyholder and respond to on call.</p> <p>Be able to travel between sites (mileage allowance paid)</p> <p>A commitment to equality and Inclusion.</p> <p>A flexible approach to work.</p> <p>Willingness to complete training.</p>	
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