

The Next Step Trust

PERSON SPECIFICATION: RESPITE support worker and respite bank support worker

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Qualifications	The desire to care for people. Commitment to a job which caters to person centred support of people with disabilities and/ or complex health needs.	Experience within health and social care/ supporting vulnerable adults. LDQ/Common Induction Standards/ care certificate or equivalent. NVQ level 2 or 3 in Health & Social Care. Experience of working with people with learning disabilities	Application Form Interview
Work Related Experience & Associated Skills	Good organisational skills and ability to work on own initiative. Good time management skills. Ability to work independently and as part of a team.	Planning and developing activities out in the community as per the choice of the individual. Planning activities within the respite house. . To support Next Steppers with their personal needs-including meal time support and changes. Medication administration and documentation as required. Experience of working with people with disabilities and their families	Application Form Interview

Head Office: The Next Step Trust, Hoover Building, Westfield Street, Halifax, HX1 2DN

Phone: 01422 330938

Email: admin@nextsteptrust.co.uk

		Experience of working with voluntary organisations Bi-lingual or Multilingual skills.	
Specialist Knowledge & Personal Attributes	Ability to communicate effectively at all levels Well motivated and enthusiastic Calm, adaptable and flexible approach. Presentable appearance. Sense of humour. Commitment to Equal Opportunities. A desire to do things better. Reliable and conscientious.	Knowledge of and commitment to the values and principles of Equality and Diversity. Knowledge of person centred planning implementation. Interests in outdoor pursuits, music, dance, theatre etc.	Application Form Interview
Specialist Working Conditions	Ability to work flexible hours including evenings and weekends and night shifts. To undertake appropriate training To travel as necessary in the course of duties within the working day and within a reasonable distance.	To hold D1 on Driving Licence To hold a Drivers Licence and be willing to use car for work and drive company transport including minibus and car.	Application Form Interview
Job Related Skills	Clear and comprehensive oral and written skills-good record keeping and report writing skills..	Knowledge of relevant policies and procedures	Application Form Interview

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	Ability to develop and maintain close and effective working relationships with others		
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