

The Next Step Trust

Person Specification: Respite Cleaner

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Work Related Experience & Associated Skills	<p>Good basic literacy and numeracy skills.</p> <p>Ability to lone work and be a key holder, responsible for the security of the buildings.</p> <p>Attention to detail and ability to work on own initiative.</p> <p>Organisational and time management skills and the ability to balance work tasks.</p>	<p>Previous experience of commercial cleaning.</p> <p>Knowledge/understanding of Health & Safety issues. Understand COSHH regulations and manual handling along with Infection prevention Control.</p> <p>Knowledge of different cleaning products.</p> <p>Knowledge of basic safety and fire procedures.</p>	Application Form Interview
Specialist Knowledge & Personal Attributes	<p>Ability to be approachable and helpful.</p> <p>Ability to communicate effectively at all levels, in person and in writing.</p> <p>Ability to use own initiative to identify and prioritise tasks.</p> <p>Reliable and conscientious.</p>		Interview
Specialist Working Conditions	<p>Be prepared to work across sites as required.</p> <p>Be prepared to work flexibly.</p>		Application Form Interview

	<p>Being prepared to work extra hours over some Bank Holiday periods to enable deep cleans of sites.</p> <p>To provide holiday cover for the cleaning staff across the sites as required.</p>		
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